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| --- | --- |
| First & middle Name (as in passport)  |  |
| Last Name (as in passport) |  |
| E-mail address |  |
| Departure from Israel (mention charter flight also) | Flight Number |  |
| Airline |  |
| Date |  |
| Time |  |
| Destination |  |
| Passport Number (mention additional if valid. Which will be presented at the Airport?) |  |
| Nationality/ties  |  |
| Date of Birth |  |
| Current Home Institution |  |
| Position held at home institution (mention academic\professional degree – Prof, Dr, PhD, M.Sc , technician …) |  |
| Purpose of Visit to Weizmann  |  |
| Initiator of Visit |  |
| Financer of Visit |  |
| Visit schedule |  |
| Lodging in Israel |  |
| Places you will visit in your free time during your visit abroad |  |
| Host’s name (in Weizmann) |  |
| Host's department |  |
| Host's office phone |  |
| Host's mobile phone |  |
| Department secretary name |  |
| Department secretary phone |  |
|  | Flight Number |  |
| Arrival to Israel (mention charter flight also) | Airline |  |
| Date |  |
| Time |  |
| Origin |  |

Please answer the following questions: (possible also by phone mention below)

1. Do you have contact with explosive materials / chemicals that might be explosive?
2. Did you receive a gift/other item for transferring?

1. Will you be carrying scientific equipment? (Particles, powder, samples etc’) if yes – Please answer the following questions:

1) Please add description of the material and if it possible to pass it through the X-ray machines? if not, why?

2) Can the material be dangerous/explosive?

3) Where will the material be during the flight? (Hand bag/cargo)

4) Will you arrive back with it?

5) Where was it held before the flight? (Only Weizmann – your lab only?)

6) How is it packed?

7) Is it temperature sensitive?

1. Arrival to Weizmann information :
* When did you start your relocation to Weizmann, date :
* Did you know/hear of your advisor before your relocation? If yes – how?
* Did you contact your advisor for the position or vice versa?
* Do you work only at Weizmann or also with other academic institute in Israel?
* Host Nature and level of acquaintance: (general details about how you know each other, the nature or your work together & etc’…)
1. Did you visit other academic institutes\universities in Israel except for Weizmann? If yes – please Mention purpose, date, persons accompanying you,

host’s name & contact information.

1. Do you have other connections in Israel (business, private)? If yes – please mention if you met/didn't meet during this visit in Israel, date & contact information.
2. Mention places you visited in your free time during your visit to the Weizmann Institute of Science:
* Did/will you visit the West Bank (Bethlehem, Ramallah, Jericho, Hebron & Nablus)?

(Mention purpose of the visit, place, date, persons accompanying you & the hotel you stayed in.

 If none other than the Weizmann Institute, write “None”)

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| **Purpose of visit** | **Place** | **Date** | **Persons accompanying** | **Hotel** |
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1. Did/will you cross borders while you stayed in Israel during this current visit?
* Was it privet/organized tour?

(If yes, detail – date, purpose, persons accompanying you& the hotel you stayed in).

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| --- | --- | --- | --- | --- |
| **Purpose of visit** | **Place** | **Date** | **Persons accompanying** | **Hotel** |
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1. Please mention personal contact information (office number in Weizmann, Israeli cell-

phone/house number if exists) If none - contact will be made through e-mail if necessary.

1. Please mention person accompanying you to this flight

• First degree relative - spouse, children (over the age of 16) and parents **need their own form** even if the flight details are the same.

1. Are you expected to return to the institute in the future?

**By the airport security regulations, we must receive the clearance request from the passenger “host” in Israel.**

**In this case, your department secretary or direct advisor.**

**Any communication regarding the clearance request will be through them only.**

Thank you for your cooperation,

Service & Security Center

Weizmann Institute of Science

Contact for questions: from abroad: (+972-8) 9529106

 From Israel: 08-9529106

 From inside Weizmann: 9106